

Submission of Tapes

1. Video cassettes are to be in VHS format, DVD format **OR** as an online submission via the LTC youtube account, and contain only one speech per tape.
2. Typed documentation should include **four copies** of the typed script of the speech along with **one** cover sheet as follows:

Name
Grade
Name of Church Coordinator
Church Coordinator Email Address
Congregation
Congregation Address
Congregation Phone Number
Title of the Speech

3. To guarantee anonymity during judging, neither the name of the participant, nor the name of the congregation, or geographic location may be identified on the videotape (either physically or on the recording). Documentation should be attached by rubber band to the tape. Failure to comply with this rule will result in a *penalty*.
1. Tapes and corresponding documentation are to be sent to the Video Speech Coordinator at the address listed at the top of these instructions. Tapes are to be **postmarked by March 12, 2010**.
2. All materials, including scripts and videotapes that are submitted for judging, become the property of LTC. It is understood that LTC reserves the right to use these materials for promotion, instruction or any other manner deemed appropriate by the LTC Board of Directors.

AWARDS:

1. There will be three Judges. Comment sheets will be provided for each participant in the Take Home Packet. An award rating will be assigned based upon the three Judges scores on a 5 point scale:

5 = Excellent, 4 = Good, 3 = Average, 2 = Below Average, 1 = Needs work
2. Participants will be assigned a Gold, Silver, Bronze, or Participation Rating based upon the judges scores and will receive an appropriate-colored engraved plate for the individual's award plaque.